	HITEC-Institute of Medical Sciences	
	SOP for Vaccination COVID-19 & Hepatitis B & C	
	DOCUMENT #: SA-SOP-21	ISSUE # 01

Standard Operating Procedure for Vaccination COVID-19 & Hepatitis B & C


In Compliance with ISO 9001:2015 Standard
(Clause # 8.5.1 of ISO 9001:2015 Standard)

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Drafted By:	_____	01st December 2020
	Head of Department	
Reviewed By:	_____	05th December 2020
	Director Adm & Ops.	
Approved By:	_____	10th December 2020
	Principal	

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1.0 PURPOSE:

1.1 To formulate vaccination policy of COVID-19 and Hepatitis B & C.

2.0 SCOPE:

2.1 All MBBS students are required to receive the COVID-19 vaccination certificate issued by NADRA.

3.0 ABBREVIATIONS:

HITEC Heavy Industries Taxila Education City
IMS Institute of Medical Sciences
COVID Corona Virus Disease

4.0 RESPONSIBILITIES AND AUTHORITIES:

4.1 Principal
4.2 HoD
4.3 Manager Student Affairs

5.0 SALIENT POINT

5.1 THE COVID-19 PANDEMIC

The COVID-19 pandemic, also known as the coronavirus pandemic, is an ongoing global pandemic of coronavirus disease 2019 (COVID-19) caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) that began in the United States in early 2020. As of early June 2021, more than 172 million cases have been confirmed worldwide, with million confirmed deaths, making it one of the deadliest pandemics in history.

5.2 COVID-19 VACCINATIONS

In response to the COVID-19 pandemic, several vaccines have been developed that have proven to be very effective against COVID-19. Vaccine administration in the Pakistan began in 8th May, 2021,

5.3 STUDENTS VACCINE MANDATE

5.3.1 A vaccine requirement is a safety measure meant to protect the health of students, and others in workplaces or schools. Teachers College regards this mandatory vaccination policy essential to keeping everyone in our community healthy and safe, and to help protect the greater HITEC-IMS (Medical College) community.



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5.3.2 As per the direction of government of Pakistan, Teachers and students to make the COVID-19 vaccination mandatory, beginning in the fall 2021 semester for all faculty and staff. As described below, in accordance with federal and state law.

5.4 RECEIVING THE COVID-19 VACCINE

5.4.1 Teachers / students will accept all vaccines that have authorized by government of Pakistan, or the World Health Organization (WHO), including the Pfizer, Sinopharm, Sinovac, CanSino-Bio and Sputnik doses have been administered in Pakistan so far. The 2.47 million doses of Oxford-AstraZeneca COVID-19 vaccine used to immunize about 1.24 million high-risk people against the virus.

5.4.2 All students / teachers of the College community can be vaccinated from any nearest vaccination centre all over the Pakistan.

5.5 PROOF OF COVID-19 VACCINATION

All students of MBBS shall provide vaccination certificate duly issued by NADRA to Student Affairs Department. Any defaulter MBBS student shall not be allowed in the college premises / attend the class.

5.6 HEPATITIS B & C

At the time of admission, all MBBS students are required to bring along Hepatitis B & C negative report.

6.0. RELATED DOCUMENTATION

Sr. #	Document name	Document Number	Retention Period
1.	COVID-19 Vaccination Cert issued by NADRA		